

## **CONSULTANTS TO THE SCHOOL BOARD**

In order to pursue its educational mission and protect the public's financial investment in the schools, the school board may engage the services of qualified professional consultants to provide insights and ideas for dealing with issues and/or to provide special services which the present staff is unable to provide. The kinds of assistance sought from consultants may include, but are not necessarily limited to:

- 1) conducting fact-finding studies, surveys and research;
- 2) providing counsel or services requiring special expertise and;
- 3) assisting the school board in developing policy and program recommendations.

Before engaging any consultant, the school board will, at their discretion, require submission of a written proposal which can be incorporated into a contract or purchase order if it satisfies the wishes of the school board. Proposals will detail:

- 1) specific objectives to be accomplished by the consultant;
- 2) specific tasks to be performed;
- 3) procedures to be used in carrying out the tasks;
- 4) target dates for the completion of tasks;
- 5) methods to be used to report results to the school board and/or to deliver products or render any service to the school board and/or;
- 6) fees or rate of pay the school board will be charged.

The school board will establish procedures necessary to affect an efficient working relationship between the consultant and the school board and/or staff members.

Adopted 2011

