

VISITORS IN THE SCHOOLS

All persons, other than staff and students enrolled in the school, who come to the school for any reason during the school day are considered visitors. As such, they must report and sign in at the school office. Each person visiting a school shall wear a visitor's badge. No person shall visit a school without first reporting the purpose and place of the visit to the office of the building administrator.

The school board encourages parents/guardians and citizens to visit their schools on occasions designated for this purpose. The school board also recognizes that parents/guardians may wish to visit their child's school or classroom at other times.

Parents/guardians interested in visiting their child's classroom must first discuss with the teacher an appropriate day, time and duration of the visit. The teacher is responsible for informing the building administrator of the scheduled visit in advance. Parents must agree to respect the confidentiality of other students during and after any observations.

In keeping with our mutual desire to keep classrooms free of distractions, it is requested that parents shall not bring siblings to the observation. Parents are also reminded that they must sign in and out of the building on the day of their visit.

Adopted 2001
Revised 2019

